

General Quote/Enquiry List								Enquiry Generation	
Enquiry #	Team Member	Date	Prospect Name	Product/Service Description	Quoted Price	Appt made Y/N	Appt Value	Phone/ In person	Source e.g. Ph book, facebook, internet, referral, newspaper
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
						TOTAL # of SALES MADE			
						Conversion % (Total # of Sales Made/12 (or # of enquiries)*100)			