



BUSINESS SPENDING PLAN - BLANK TEMPLATE

CATEGORY	CURRENT SPEND/MONTH	NEW BUDGET	NOTES	SAVINGS PER MONTH (SPM)	SAVINGS PER YEAR (SPMx12)
Bank Charges	\$	\$		\$	\$
Computer Expenses	\$	\$		\$	\$
Software Expenses	\$	\$		\$	\$
Website	\$	\$		\$	\$
Phone & Internet	\$	\$		\$	\$
Electricity	\$	\$		\$	\$
Equipment Lease Payments	\$	\$		\$	\$
Insurance	\$	\$		\$	\$
Marketing	\$	\$		\$	\$
Mentoring	\$	\$		\$	\$
Training	\$	\$		\$	\$
Office Expenses	\$	\$		\$	\$
Cleaning Expenses	\$	\$		\$	\$
Customer & Staff Amenities	\$	\$		\$	\$
Supplies/Stock	\$	\$		\$	\$
Postage / Couriers etc	\$	\$		\$	\$
Rent/Premises Loan Repayment	\$	\$		\$	\$
Repairs & Maintenance	\$	\$		\$	\$
Vehicle Loan Payments	\$	\$		\$	\$
Vehicle Expenses	\$	\$		\$	\$
Travel Expenses	\$	\$		\$	\$
Wages	\$	\$		\$	\$
Superannuation	\$	\$		\$	\$
Business Loans	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$

	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
TOTALS				\$	\$

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